



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

May 3, 2016

MEMBERS OF THE BOARD PRESENT:

Lorraine Butson, Ken Clarke, Brandi Gillett, Charlene Gordon, Marianne Hawley, Jeff Orr, Bruce Whitaker

REGRETS:

Lisa Grogan, Jack Groothuis, Danielle Ingram, Scott Mitchell

MEMBERS OF THE STAFF PRESENT:

Julia Merritt - CEO, Wendy Hicks – Deputy Director, Krista Robinson – Systems Librarian, Cathy Perreault – Recording Secretary

1. CALL TO ORDER:

The meeting was called to order in the Stratford Public Library auditorium by Chair Jeff Orr at 6:28 pm.

2. CHAIRPERSON'S REMARKS:

No remarks.

3. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

None.

4. APPROVAL OF THE AGENDA:

2016-29 Moved by B. Gillett, seconded by M. Hawley to approve the agenda **CARRIED**

5. DELEGATIONS:

No delegations.

6. APPROVAL OF THE MINUTES:

2016-30 Moved by C. Gordon, seconded by L. Butson that the minutes of April 4, 2016 be approved.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES:

No business arising.

8. BOARD EDUCATION:

Julia distributed the results of the Board self-assessment. Each question was then discussed and results reviewed. Overall the Board answered positively with few areas needing clarification and strengthening. Jeff asked that the Board review the results and further discussion will follow at the June meeting.

When asked from a Chair's point of view of the Board's performance Jeff commented that this Board was an excellent complement of strengths. His main concern was that of attendance. He would like to see all members have an 80% attendance record. When asked her opinion, Julia reiterated the need for attendance for continuity and decision making.

8 BUSINESS OF THE BOARD:

9.1 Report from the SPL Foundation: The Foundation will hold its Annual General Meeting on Monday, May 16th. The fundraising committee is continuing to meet regularly.

9.2 Report from PCIN: PCIN will meet on June 8th at Perth East Public Library.

9.3 Report from SOLS: Met on April 23rd. Report distributed, no further discussion.

10 CEO REPORTS:

10.1 CEO Monitoring Report:

2016-31 Moved by B. Whitaker, seconded by K. Clarke to receive the CEO's Monitoring Reports.

CARRIED

10.2 Auditorium

10.2.1 Discussion regarding the community consultation process. Julia to proceed with a brief engagement process.

10.2.2 All Board members were asked to speak on the funding models presented.

2016-32 Moved by B. Gillett, seconded by L. Butson that the fundraising campaign will include signage, maker space and the auditorium renovation. The total cost for this project is expected to be approximately \$300,000. The Library Board requests that the SPL Foundation donates \$50,000.

CARRIED

2016-33 Moved by C. Gordon, seconded by M. Hawley that up to \$100,000 from the SPL ILS reserve be reallocated for the purpose of future growth and maintenance of the maker space project.

11 CORRESPONDENCE:

No correspondence received.

12 OTHER BUSINESS:

K. Clarke initiated a brief conversation of the library closures in Newfoundland and Labrador.

13 CONFIRMATION OF DATE AND TIME OF NEXT MEETING:

Next Board meeting will be **Tuesday, June 7, 2016 at 6:30pm at Stratford Public Library**

14 ADJOURNMENT:

2016-34 Moved by B. Whitaker, seconded by C. Gordon that the meeting adjourn at 8:25 pm.

CARRIED

Jeff Orr, Chair

Julia Merritt, Secretary