



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

JANUARY 3, 2017

MEMBERS OF THE BOARD PRESENT:

Ken Clarke, Charlene Gordon, Zac Gribble, Marianne Hawley, Scott Mitchell, Jeff Orr

REGRETS: Lorraine Butson, Brandi Gillett, Lisa Grogan, Jack Groothuis, Danielle Ingram

MEMBERS OF THE STAFF PRESENT:

Julia Merritt - CEO, Wendy Hicks – Deputy Director, Krista Robinson – Systems Librarian, Cathy Perreault – Recording Secretary, Stacey Lapp – Digital Access Librarian

1. CALL TO ORDER:

The meeting was called to order at the Stratford Public Library auditorium by CEO Julia Merritt at 6:33pm.

2. Election of Chair and Vice Chair:

2017-01 Moved by J. Orr to nominate Jeff Orr as Chair.

CARRIED

2017-02 Moved by C. Gordon to nominate Brandi Gillett as Vice Chair.

CARRIED

3. CHAIRPERSON'S REMARKS:

Jeff thanked the board for their continued support and is looking forward to his next term.

4. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

None.

5. **APPROVAL OF THE AGENDA:**

2017-03 Moved by S. Mitchell, seconded by Z. Gribble to approve the agenda **CARRIED**

6. **DELEGATIONS:**

None

7. **APPROVAL OF THE MINUTES:**

2017-04 Moved by K. Clarke, seconded by C. Gordon that the minutes of December 6, 2016 be approved. **CARRIED**

8. **BUSINESS ARISING FROM THE MINUTES:**

No business arising.

9. **BOARD EDUCATION:**

Julia stated that the Canadian Index of Wellbeing: The West Region was an interesting read leading up to our strategic planning sessions. Discussion arose regarding the use of programming statistics as the metric for measuring success. Doing so reinforces the library's use of outcomes and social return on investment reporting.

10. **BUSINESS OF THE BOARD:**

10.1 Appointment to committees

10.1.1 To the SPL Foundation: to be discussed at February meeting

10.1.2 To the PCIN Board – Scott Mitchell, Ken Clarke

10.1.3 To the SOLS Trustee Council: to be discussed at February meeting

10.1.4 CEO Performance Appraisal Committee: Jeff Orr, Brandi Gillett, Marriane Hawley

10.2 Report from SPL Foundation: No report.

10.3 Report from PCIN: Next meeting will be March 7th at Stratford Public Library.

10.4 Report from SOLS: No report.

11. **CEO REPORTS:**

11.1 CEO Monitoring Report:

2017-05 Moved by M. Hawley, seconded by K. Clarke to receive the CEO's Monitoring Reports. **CARRIED**

11.2 CEO 2017 Work plan

11.3 Construction Tender for Maker Space and Auditorium

2017-06 Moved by Z. Gribble, seconded by S. Mitchell that the Library Board approve the release of the tender for the construction of the Maker Space and Auditorium **CARRIED**

12. **CORRESPONDENCE:**

None.

13. **OTHER BUSINESS:**

14. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Next Board meeting will be **Tuesday, February 7, 2017 at 6:30pm at Stratford Public Library**

15. **ADJOURNMENT:**

2017-07 Moved by M. Hawley, seconded by C. Gordon that the meeting adjourn at 7:32 pm.

CARRIED

Jeff Orr, Chair

Julia Merritt, Secretary