



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

MAY 1, 2018

AMENDED

MEMBERS OF THE BOARD PRESENT:

Lorraine Butson, Ken Clarke, Charlene Gordon, Marianne Hawley, Danielle Ingram, Scott Mitchell, Jeff Orr

REGRETS: Brandi Gillett, Zac Gribble, Lisa Grogan, Jack Groothuis

MEMBERS OF THE STAFF PRESENT:

Julia Merritt - CEO, Wendy Hicks – Director of Public Service, Krista Robinson – Systems Librarian, Cathy Perreault – Recording Secretary

1. **CALL TO ORDER:**

The meeting was called to order at the Stratford Public Library by Chair Jeff Orr at 6:32 pm.

2. **CHAIRPERSON'S REMARKS:**

3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

4. **APPROVAL OF THE AGENDA:**

2018-19 Moved by D. Ingram, seconded by M. Hawley to approve the agenda

CARRIED

5. **DELEGATIONS:** None

6. **APPROVAL OF THE MINUTES:**

2018-20 Moved by L. Butson, seconded by S. Mitchell that the minutes of April 3, 2018 be approved.

CARRIED

7. **BUSINESS ARISING FROM THE MINUTES:** No business arising.

8. **BOARD EDUCATION:** The provided documents will provide a framework for the Strategic Foresight session taking place on Tuesday, May 15th.
 9. **BUSINESS OF THE BOARD:**
 - 9.1 Report from SPL Foundation: After discussion of the proposed by-law changes there are some further questions that Julia will take back to legal counsel. The Foundation Board will be meeting on Monday, May 7th to pass a special resolution approving the amendments to the by-laws. The discussion that Julia will be having with legal counsel does not affect the meeting taking place on May 7th.
 - 9.2 Report from PCIN: All PCIN Libraries support the decision to respond to the EarlyOn RFP. It will be submitted on Friday, May 4th.
 - 9.3 Report from SOLS: Nothing report.
 10. **CEO REPORTS:**
 - 10.1 Monitoring report and statistics:
2018-21 Moved by K. Clarke seconded by C. Gordon to receive the CEO's Monitoring Reports.
CARRIED
 11. **CORRESPONDENCE:** None.
 12. **OTHER BUSINESS:** None
 13. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Tuesday, May 15, 4:00 – 8:00pm: Strategic Foresight session, City Hall Auditorium

Tuesday, June 5, 2018 at 5:00pm in the Stratford Public Library Auditorium: Strategic Planning session, Mission/Vision/Values followed by regular board meeting
 14. **ADJOURNMENT:**
2018-22 Moved by S. Mitchell, seconded by M. Hawley that the meeting adjourn at 7:10 pm.
CARRIED
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Jeff Orr, Chair

Julia Merritt, Secretary