



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

October 2, 2018

MEMBERS OF THE BOARD PRESENT:

Lorraine Butson, Ken Clarke, Brandi Gillett, Charlene Gordon, Zac Gribble, Jack Groothuis, Marianne Hawley, Danielle Ingram, Scott Mitchell, Jeff Orr

REGRETS: Lisa Grogan

MEMBERS OF THE STAFF PRESENT:

Julia Merritt - CEO, Krista Robinson – Systems Librarian, Cathy Perreault – Recording Secretary

1. **CALL TO ORDER:** The meeting was called to order at the Stratford Public Library by Chair Jeff Orr at 6:30 pm.
2. **CHAIRPERSON'S REMARKS:** Jeff provided each board member with a copy of the book "R. Thomas Orr; A Lifetime Devoted to Stratford", as a thank you for their volunteerism.
3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**
4. **APPROVAL OF THE AGENDA:**
2018-39 Moved by L. Butson, seconded by C. Gordon to approve the agenda
CARRIED
5. **DELEGATIONS:** None
6. **APPROVAL OF THE MINUTES:**
2018-40 Moved by M. Hawley, seconded by S. Mitchell that the minutes of September 4, 2018 be approved.
CARRIED
7. **BUSINESS ARISING FROM THE MINUTES:** No business arising.
8. **BOARD EDUCATION:** Articles for information purpose. No discussion.
9. **BUSINESS OF THE BOARD:**
9.1 Report from SPL Foundation: No report.

9.2 Report from PCIN: PCIN has approved the 2019 budget. The 2012 strategic plan has been completed and work will soon begin on a new one.

9.3 Report from SOLS: Next meeting to be held in October.

10. **CEO REPORTS:**

10.1 Monitoring report and statistics:

2018-41 Moved by D. Ingram seconded by B. Gillett to receive the CEO's Monitoring Reports. CARRIED

10.2 Draft 2019 Operating Budget:

2018-42 Moved by S. Mitchell, seconded by Z. Gribble to accept the 2019 draft budget as presented.

CARRIED

11. **CORRESPONDENCE:** None.

12. **OTHER BUSINESS:** None.

13. **Closed Session:**

2018-43 Moved by C. Gordon, seconded by J. Groothuis to move in camera. (7:25pm)

CARRIED

13.1 In camera: bid for service

13.2 In camera: the security of the property of the Board

2018-44 Moved by K. Clarke, seconded by M. Hawley to move out of camera. (7:50pm)

CARRIED

2018-45 Moved by K. Clarke, seconded by S. Mitchell to receive reports as presented.

CARRIED

14. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Tuesday, November 6, 2018 at 6:30pm in the Stratford Public Library auditorium

15. **ADJOURNMENT:**

2018-46 Moved by Z. Gribble, seconded by C. Gordon that the meeting adjourn at 7:52 pm.

CARRIED