



## **STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING**

**March 7, 2016**

**6:30pm at the University of Waterloo, Stratford Campus**

### **MEMBERS OF THE BOARD PRESENT:**

Lorraine Butson, Brandi Gillett, Jack Groothuis, Charlene Gordon, Lisa Grogan, Marianne Hawley, Ken Clarke, Scott Mitchell, Jeff Orr,

### **REGRETS:**

Danielle Ingram, Bruce Whitaker

### **MEMBERS OF THE STAFF PRESENT:**

Julia Merritt - CEO, Krista Robinson – Systems Librarian, Cathy Perreault – Recording Secretary

#### **1. CALL TO ORDER:**

The meeting was called to order at the University of Waterloo, Stratford Campus, Room 1003 by Chair Jeff Orr at 6:30pm.

#### **2. CHAIRPERSON'S REMARKS:**

Due to lack of quorum this meeting has been rescheduled from March 1, 2016.

#### **3. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

Lorraine Butson – expense voucher

Charlene Gordon – expense voucher

Marianne Hawley – expense voucher

#### **4. APPROVAL OF THE AGENDA:**

**2016-15**      **Moved by C. Gordon, seconded by S. Mitchell to approve the agenda**      **CARRIED**

5. **DELEGATIONS:**

No delegations.

6. **APPROVAL OF THE MINUTES:**

**2016-16** Moved by M. Hawley, seconded by K. Clarke that the minutes of February 2, 2016 be approved.

**CARRIED**

7. **BUSINESS ARISING FROM THE MINUTES:**

No business arising.

8. **BOARD EDUCATION:**

Julia led the Board through the process involved in developing the current (2013-2018) strategic plan. She outlined the Board and CEO's responsibilities as well as the projected timelines for creating the next strategic plan. Jeff praised the staff for the progress made with the strategic plan and strategic directions.

**8 BUSINESS OF THE BOARD:**

9.1 Report from the SPL Foundation: The next meeting will Monday, March 14 at 4:30. Board members are invited to attend.

9.2 Report from PCIN: The next meeting will be March 9th.

9.3 Report from SOLS: The next meeting will be April 23rd.

**10 CEO REPORTS:**

10.1 CEO Monitoring Report:

10.2 Auditorium Renovation Project

**2016-17** Moved by M. Hawley, seconded by C. Gordon to receive the CEO's Monitoring Reports. **CARRIED**

10.3 Closed session

**2016-18** Moved by S. Mitchell, seconded by L. Butson to move to closed session at 7:05 pm **CARRIED**

**2016-20** Moved by K. Clarke, seconded by S. Mitchell to return to open session at 8:15 pm **CARRIED**

**2016-21** Moved by S. Mitchell, seconded by L. Grogan that the staff proceed with entering into a partnership agreement with the RED collaboration. **CARRIED**

**11 CORRESPONDENCE:**

No correspondence received.

**12 OTHER BUSINESS:**

No other business arising.

**13 CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Next Board meeting will be **Monday, April 4 2016 at 6:30pm at University of Waterloo, Stratford Campus, Room 2122.**

**14 ADJOURNMENT:**

**2016-22 Moved by B. Gillett, seconded by K. Clarke that the meeting adjourn at 8:17 pm.**

**CARRIED**

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Jeff Orr, Chair

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Julia Merritt, Secretary