



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

June 5, 2018

MEMBERS OF THE BOARD PRESENT:

Lorraine Butson, Ken Clarke, Charlene Gordon, Zac Gribble, Lisa Grogan Jack Groothuis, Marianne Hawley, Danielle Ingram, Scott Mitchell, Jeff Orr

REGRETS: Brandi Gillett

MEMBERS OF THE STAFF PRESENT:

Julia Merritt - CEO, Wendy Hicks – Director of Public Service, Krista Robinson – Systems Librarian, Cathy Perreault – Recording Secretary

1. **CALL TO ORDER:** The meeting was called to order at the Stratford Public Library by Chair Jeff Orr at 7:30 pm.
2. **CHAIRPERSON'S REMARKS:**
3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**
4. **APPROVAL OF THE AGENDA:**
2018-23 Moved by S. Mitchell, seconded by J. Groothuis to approve the agenda
CARRIED
5. **DELEGATIONS:** None
6. **APPROVAL OF THE MINUTES:**
Amended to strike the words "Nothing to report" from Agenda item 9.2 and insert PCIN Board decisions.
2018-24 Moved by M. Hawley, seconded by Z. Gribble that the minutes of May 1, 2018 be approved as amended
CARRIED
7. **BUSINESS ARISING FROM THE MINUTES:** No business arising.

8. **BOARD EDUCATION:** Strategic Planning: Vision/Mission/Values workshop, led by Rachel Hofstetter, Overlap Associates 5-7:30 pm
9. **BUSINESS OF THE BOARD:**
- 9.1 Report from SPL Foundation: Foundation AGM to take place immediately following board meeting.
- 9.2 Report from PCIN: Nothing to report.
- 9.3 Report from SOLS: Next meeting to be held in October.
10. **CEO REPORTS:**
- 10.1 Monitoring report and statistics:
2018-25 Moved by L. Butson seconded by S. Mitchell to receive the CEO's Monitoring Reports. CARRIED
- 10.2 Policy: Use of municipal resources during an election period:
2018-26 Moved by J. Groothuis seconded by C. Gordon that the Library Board approve the "Use of municipal resources during an election period" policy. CARRIED
11. **CORRESPONDENCE:** None.
12. **OTHER BUSINESS:** None
13. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**
Tuesday, September 4, 2018 at 6:30pm in the Stratford Public Library auditorium
14. **ADJOURNMENT:**
2018-27 Moved by K. Clarke seconded by L. Grogan that the meeting adjourn at 7:55 pm. CARRIED

Jeff Orr, Chair

Julia Merritt, Secretary