



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

December 4, 2018

MEMBERS OF THE BOARD PRESENT:

Lorraine Butson, Ken Clarke, Brandi Gillett, Charlene Gordon, Zac Gribble, Jack Groothuis, Marianne Hawley, Scott Mitchell, Jeff Orr

REGRETS: Lisa Grogan, Danielle Ingram

MEMBERS OF THE STAFF PRESENT:

Julia Merritt - CEO, Krista Robinson – Systems Librarian, Wendy Hicks – Director of Public Service

1. **CALL TO ORDER:** The meeting was called to order at the Stratford Public Library by Chair Jeff Orr at 6:53 pm.
2. **CHAIRPERSON'S REMARKS:** Jeff thanked the Board for their service over the past term and congratulated both Board and staff on the accomplishments of the last four years.
3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**
4. **APPROVAL OF THE AGENDA:**
2018-57 Moved by Z. Gribble, seconded by B. Gillett to approve the agenda
CARRIED
5. **DELEGATIONS:** None
6. **APPROVAL OF THE MINUTES:**
2018-58 Moved by J. Groothuis, seconded by M. Hawley that the minutes of November 6, 2018 be approved.
CARRIED
7. **BUSINESS ARISING FROM THE MINUTES:** No business arising.
8. **BOARD EDUCATION:** None
9. **BUSINESS OF THE BOARD:**

9.1 Report from SPL Foundation: No report. Meeting to follow after the Library Board meeting.

9.2 Report from PCIN: Meeting held on November 14th. Per the minutes in the Board package, the PCIN Board has directed the PCIN Management committee to begin investigating various topics and ideas that would connect to a future PCIN strategic plan.

9.3 Report from SOLS: No report.

9.4 Discussion re: 2019 new board orientation, officers, and committee roles: reminders of the various roles and responsibilities to be filled for the 2019-2022 term.

10. **CEO REPORTS:**

10.1 Monitoring report and statistics:

2018-59 Moved by Z. Gribble seconded by M. Hawley to receive the CEO's Monitoring Reports. CARRIED

11. **CORRESPONDENCE:** None.

12. **OTHER BUSINESS:** Various discussion points – Ken stated that he appreciated the no parking lines in the back parking lot.

Zac noted that SAD (Seasonal Affective Disorder) lighting would be a great idea for libraries.

Jack brought forward the point that he, as a Board member, would like to be able to pay overdue fines.

2018-60 Moved by J. Groothuis, seconded by K. Clarke that Board members are no longer exempt from fines. CARRIED

13. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Tuesday, January 8, 2019 at 6:30pm in the Stratford Public Library auditorium

Meetings will be held on the first Tuesday of the month for the 2019-2022 term unless otherwise noted.

14. **ADJOURNMENT:**

2018-61 Moved by C. Gordon, seconded by K. Clarke that the meeting adjourn at 7:35 pm.

CARRIED

Chair

Julia Merritt, Secretary