



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

January 5, 2016

6:30pm in the Library Auditorium

MEMBERS OF THE BOARD PRESENT:

Lorraine Butson, Charlene Gordon, Lisa Grogan, Jack Groothuis, Marianne Hawley, Danielle Ingram, Ken Clarke, Scott Mitchell, Jeff Orr

REGRETS:

Brandi Gillett, Bruce Whitaker

GUESTS:

Anne Marie Madziak

MEMBERS OF THE STAFF PRESENT:

Julia Merritt - CEO, Krista Robinson – Systems Librarian, Wendy Hicks – Deputy Director, Cathy Perreault – Recording Secretary

1. CALL TO ORDER:

The meeting was called to order at the Stratford Public Library auditorium by Chair Jeff Orr at 6:30pm.

2. CHAIRPERSON'S REMARKS:

Welcome to Anne Marie Madziak.

3. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

Charlene Gordon – expense voucher.

4. APPROVAL OF THE AGENDA:

2016-01 Moved by C. Gordon, seconded by J. Groothuis to approve the agenda

CARRIED

5. **DELEGATIONS:**

No delegations.

6. **APPROVAL OF THE MINUTES:**

2016-02 Moved by C. Gordon, seconded by L. Grogan that the minutes of December 1, 2015 be approved.

CARRIED

7. **BUSINESS ARISING FROM THE MINUTES:**

No business arising.

8. **BOARD EDUCATION:**

Anne Marie Madziak, Library Development Consultant from Southern Ontario Library Services, led the discussion of Library Advocacy based on the American Library Association's "Turning the Page: Value of the Public Library". She identified several points in which the library is unique in its role in the community and relationships that can be cultivated. The movement of outcome based measurement is an important way to include social impact as well as statistical information.

8 BUSINESS OF THE BOARD:

9.1 Report from the SPL Foundation: The Foundation Fundraising committee will continue to meet. Julia will bring updates to the Board.

9.2 Report from PCIN: The next meeting will be in March.

9.3 Report from SOLS: The next meeting will be in April.

10 CEO REPORTS:

10.1 CEO Monitoring Report:

2016-03 Moved by K. Clarke, seconded by L. Grogan to receive the CEO's Monitoring Reports. **CARRIED**

10.2 2016 Public Holidays and Closures Revised:

2016-04 Moved by M. Hawley, seconded by S. Mitchell to approve the 2016 Public Holiday and Closures Revised

10.3 Policies for Review/Approval: Health and Safety; Workplace Discrimination, Harassment and Violence.

2016-05 Moved by J. Groothuis, seconded by S. Mitchell to approve the Health and Safety Policy

CARRIED

2016-06 Moved by S. Mitchell, seconded by L. Butson to approve the Workplace Discrimination, Harassment and Violence Policy.

CARRIED

11 CORRESPONDENCE:

No correspondence received.

12 OTHER BUSINESS:

No other business arising.

13 CONFIRMATION OF DATE AND TIME OF NEXT MEETING:

Next Board meeting will be **Tuesday, February 2, 2016 at 6:30pm**

14 ADJOURNMENT:

2016-07 Moved by K. Clarke, seconded by J. Groothuis that the meeting adjourn at 8:00 pm.

CARRIED

Jeff Orr, Chair

Julia Merritt, Secretary