



CERTIFICATE OF INSURANCE

CORPORATION OF THE CITY OF STRATFORD and THE STRATFORD PUBLIC LIBRARY BOARD
This is to certify that the Insured, named below, is insured as described below

LIBRARY FILE NUMBER
RFP16-01

This form must be completed and signed by your insurer or insurance broker

Note: 1. Proof of liability insurance will be accepted on this form only **(with no amendments)**
2. If a facsimile has been transmitted, the original certificate must follow

NAME OF INSURED	TELEPHONE NUMBER	AREA CODE
ADDRESS OF INSURED	STREET NAME	CITY
		POSTAL CODE

TYPE OF INSURANCE	INSURER'S NAME	POLICY NUMBER	EFFECTIVE DATE			EXPIRY DATE			LIMITS OF LIABILITY Bodily Injury & Property Damage- Inclusive
			YR.	MO.	DAY	YR.	MO.	DAY	
Commercial General Liability									Per Occurrence \$ Aggregate \$
<input type="checkbox"/> Umbrella <input type="checkbox"/> Excess									\$

Commercial General Liability Occurrence Basis CLAIMS MADE POLICIES ARE NOT ACCEPTABLE

Including Personal Injury, Property Damage, Broad Form Property Damage, Contractual Liability, Non-Owned Automobile liability, Owner's and Contractor's Protective Coverage, Products - Completed Operations, Contingent Employers Liability, Cross Liability Clause and Severability of Interest Clause. The policy also includes:

Tenant's Legal Liability No or Yes (Limit) \$ _____ Liquor Liability No or Yes (Limit) \$ _____

XCU Endorsement (Excavation and Underground Work Contracts) No or Yes (Limit) \$ _____ Deductible \$ _____

Professional Liability or Errors & Omissions Insurance									\$
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Environmental Liability or Contractors Pollution Liability									\$
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Environmental Liability Policy includes coverage for off-site operations Yes or No

Motor Vehicle Liability									\$
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Motor Vehicle Liability - Must cover all vehicles owned or operated by the insured

THE CORPORATION OF THE CITY OF STRATFORD and THE STRATFORD PUBLIC LIBRARY BOARD have been added as an additional insured but only with respects to their interest in the operation of the Named Insured.

This is to certify that the Policies of Insurance as described above have been issued by the undersigned, an Insurer licensed in the Province of Ontario, Canada, to the insured named above are in force at this time.

If cancelled or changed in any manner that would affect The Corporation of the City of Stratford or The Stratford Public Library Board as outlined in coverage specified herein for any reason, so as to affect this certificate, thirty (30) days prior written notice by registered mail or facsimile transmission will be given by the insurer(s) to:

The Stratford Public Library Board
Attention: Systems Librarian
19 St. Andrew Street
Stratford, ON N5A 1A2
Fax: 519-271-3743

This Certificate is executed and issued to the aforesaid, The Corporation City of Stratford and The Stratford Public Library Board, the day and date herein written below.

Date	YR	MO	DAY	NAME OF INSURANCE COMPANY OR BROKER (COMPLETING FORM)					
ADDRESS OF INSURER OR INSURANCE BROKER				TELEPHONE NO.		FAX NO		AUTHORIZED REPRESENTATIVE OR OFFICIAL BY:	

THIS FORM MUST BE COMPLETED, SIGNED & STAMPED BY YOUR INSURER OR INSURANCE BROKER