



**STRATFORD PUBLIC LIBRARY BOARD
NOTICE OF MEETING**

TUESDAY, JANUARY 8, 2019, 6:30 pm

AGENDA

1. Call to Order - J. Merritt
2. Election of Chair and Vice Chair – J. Merritt
3. Chairperson’s Remarks
4. Declarations of Pecuniary Interest and the General Nature Thereof
5. Approval of the Agenda
6. Delegations
7. Approval of the minutes of December 6, 2018
8. Business arising from minutes
9. Board Education: Board Orientation
 - 9.1 Ontario Library Board Association: Cut To The Chase: Ontario public library board governance at a glance
 - 9.2 *Public Libraries Act, R.S.O. 1990, chapter P.44*
 - 9.3 SPL Board By-laws
 - 9.4 SPL Foundation By-laws
 - 9.5 SPL Board Policies
 - 9.5.1 Human Resources
 - 9.5.2 Mission Vision Values
 - 9.5.3 Board Job Description
 - 9.5.4 CEO Job Description
 - 9.5.5 Delegation of Authority
 - 9.5.6 Board Members Code of Conduct
 - 9.5.7 Committees of the Board
 - 9.5.8 Strategic Plan
 - 9.5.9 Health and Safety
 - 9.5.10 Workplace Discrimination, Harassment, and Violence
 - 9.5.11 Purchasing
 - 9.5.12 Sale and Disposition of Land
 - 9.5.13 Use of Municipal Resources During an Election Period
 - 9.6 Operational Documents
 - 9.6.1 2017 Annual Report
 - 9.6.2 2019 DRAFT budgets – operational and capital reports
 - 9.6.3 2019 Work plan

10. Business of the Board

10.1.1 To the PCIN Board – 2 persons

10.1.2 To the SOLS Trustee Council

10.1.3 CEO Performance Appraisal Committee – chair plus 2 persons

10.2 Report from SPL Foundation

10.3 Report from PCIN

10.4 Report from SOLS

11. CEO Reports

11.1 Monitoring report and statistics

12. Correspondence: Thank you – Culliton family

13. Other Business:

14. Confirmation of date and time of next meeting:

Tuesday, February 5, 2019 at 6:30 pm in the Stratford Public Library auditorium

15. Adjournment