



**STRATFORD PUBLIC LIBRARY BOARD  
NOTICE OF MEETING**

**TUESDAY, NOVEMBER 6, 2018, 6:30 pm**

**AGENDA**

1. Call to Order - J. Orr
2. Chairperson's Remarks
3. Declarations of Pecuniary Interest and the General Nature Thereof
4. Approval of the Agenda
5. Delegations
6. Approval of the minutes of October 2, 2018
7. Business arising from minutes
8. Board Education: none
9. Business of the Board
  - 9.1 Report from SPL Foundation – J. Orr
  - 9.2 Report from PCIN – K. Clarke, S. Mitchell
  - 9.3 Report from SOLS – L. Grogan, J. Groothuis
  - 9.4 Report from School Board Trustee Candidates' Forum – C. Gordon
  - 9.5 Report from 2019-2022 SPL Board Candidates Committee – B. Gillett
10. CEO Reports
  - 10.1 Monitoring report and statistics
    - 10.1.1 2017 Audited Financial Statements
  - 10.2 Draft 2019 Capital Budget
  - 10.3 Draft 2019 Public Closures
  - 10.4 Strategic Plan: Draft 2019 Workplan
  - 10.5 Strategic Plan: public rollout
  - 10.6 Policy updates:
    - 10.6.1 HR 01 Human Resources Policy
    - 10.6.2 LB 01 Mission and Vision
    - 10.6.3 LB 02 Stratford Public Library Board Governance By-laws
    - 10.6.4 LB 03 Board Job Description
    - 10.6.5 LB 04 Executive Officer Job Description
    - 10.6.6 LB 05 Delegation of Authority
    - 10.6.7 LB 06 Board Members Code of Conduct
    - 10.6.8 LB 07 Committees of the Board
    - 10.6.9 LB 08 Strategic Plan

- 10.6.10 LG 01 Health and Safety Policy
- 10.6.11 LG 02 Workplace Discrimination, Harassment and Violence Prevention
- 10.6.12 LG 04 Stratford Public Library Purchasing Policy
- 10.6.13 LG 05 Stratford Public Library Board Sale and Disposition of Land

11. Correspondence:

12. Other Business:

13. Confirmation of date and time of next meeting:

November 30<sup>th</sup>, Holiday Decorating Party

Tuesday, December 4, 2018 at 6:30 pm in the Stratford Public Library auditorium

Tuesday, January 1<sup>st</sup>

14. Adjournment