



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

June 7, 2016

MEMBERS OF THE BOARD PRESENT:

Lorraine Butson, Ken Clarke, Brandi Gillett, Lisa Grogan, Jack Groothuis, Marianne Hawley, Danielle Ingram, Jeff Orr, Scott Mitchell

REGRETS:

Charlene Gordon

MEMBERS OF THE STAFF PRESENT:

Julia Merritt - CEO, Krista Robinson – Systems Librarian, Cathy Perreault – Recording Secretary

1. CALL TO ORDER:

The meeting began at the Stratford Country Club at 6:00pm where the Board attended the Stratford Economic Enterprise Development Corporation (SEED CO) annual general meeting. The business portion of the meeting was called to order in the Stratford Public Library auditorium by Chair Jeff Orr at 7:08 pm.

2. CHAIRPERSON'S REMARKS:

No remarks.

3. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

None.

4. APPROVAL OF THE AGENDA:

2016-35 Moved by L. Grogan, seconded by B. Gillett to approve the agenda **CARRIED**

5. DELEGATIONS:

Katie DeBlock Boersma, chair of the Foundation fundraising committee, updated the board on the auditorium/makerspace capital campaign. There are currently six members of the committee. They are working towards a corporate request for donations this summer followed up with a public request in the autumn. They have retained a graphic artist and a professional communications copywriter to design print materials to assist in the donation request.

The Foundation fundraising committee will be having a meeting on Monday, June 20th, 7:00 pm at the Parlour. At this meeting they will be creating lists of possible corporate donors and committee members assigned to do the request. All board members are welcome to attend. If you are unable to attend please forward any ideas to either Julia or Katie.

Katie will continue to update the board on the committee's progress.

6. APPROVAL OF THE MINUTES:

2016-36 Moved by K. Clarke, seconded by M. Hawley that the minutes of May 3, 2016 be approved.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES:

No business arising.

8. BOARD EDUCATION:

8.1 The Board attended the keynote speaker portion of the Stratford Economic Enterprise Development Corporation (SEED CO) annual general meeting. The speaker was Mr. Réal "Ray" Tanguay, Automotive Advisor to the Governments of Canada and Ontario. Board discussion remarked on the theme of investing in people, technology and finance being very similar to the challenges presenting in libraries.

8.2 Discussion continued regarding the Board Self-Assessment. Clarification was made over the current succession plan of the Board. Currently Jeff Orr is chair and Charlene Gordon is Vice Chair. In January 2017 these positions will be elected again. The current succession plan is for Jeff Orr to act as chair until his term ends in December 2018; Brandi Gillett is willing to assume vice chair for 2017-2018. This will be dependent on Board vote in January 2017.

9. BUSINESS OF THE BOARD:

9.1 Report from the SPL Foundation: Nothing to report.

9.2 Report from PCIN: PCIN will meet on June 8th at Perth East Public Library.

9.3 Report from SOLS: Nothing to report.

9.4 Resignation of Board Member:

2016-37 Moved by S. Mitchell, seconded by J. Groothuis to accept the resignation of Bruce Whitaker and to move forward with the process of replacement effective September.

CARRIED

10 CEO REPORTS:

10.1 CEO Monitoring Report:

2016-38 Moved by D. Ingram, seconded by J. Groothuis to receive the CEO's Monitoring Reports.

CARRIED

10.2 Auditorium update: community consultation: report received and discussed.

11 CORRESPONDENCE:

No correspondence received.

12 OTHER BUSINESS:

13 CONFIRMATION OF DATE AND TIME OF NEXT MEETING:

Next Board meeting will be **Tuesday, September 6, 2016 at 6:30pm at Stratford Public Library**

14 ADJOURNMENT:

2016-39 Moved by K. Clarke, seconded by S. Mitchell that the meeting adjourn at 8:10 pm.

CARRIED

Jeff Orr, Chair

Julia Merritt, Secretary