



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

MARCH 6, 2018

MEMBERS OF THE BOARD PRESENT:

Lorraine Butson, Ken Clarke, Brandi Gillett, Zac Gribble, Jack Groothuis, Marianne Hawley, Danielle Ingram, Scott Mitchell

REGRETS: Charlene Gordon, Lisa Grogan, Jeff Orr

MEMBERS OF THE STAFF PRESENT:

Julia Merritt - CEO, Wendy Hicks – Director of Public Service, Krista Robinson – Systems Librarian, Cathy Perreault – Recording Secretary

1. CALL TO ORDER:

The meeting was called to order at the University of Waterloo, Stratford Campus, by Vice Chair Brandi Gillett at 7:00 pm.

2. CHAIRPERSON'S REMARKS: Brandi expressed her gratitude for the Board's participation in the Kick Off for the Strategic Planning session. It is a worthwhile and valuable start to the process.

3. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

4. APPROVAL OF THE AGENDA:

2018-11 Moved by J. Groothuis, seconded by S. Mitchell to approve the agenda

CARRIED

5. DELEGATIONS: None

6. APPROVAL OF THE MINUTES:

2018-12 Moved by J. Groothuis, seconded by K. Clarke that the minutes of February 6, 2018 be approved.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES: No business arising.

8. **BOARD EDUCATION:** OLA Board Bootcamp materials as requested.

9. **BUSINESS OF THE BOARD:**

9.1 Report from SPL Foundation: Legal counsel has begun the process of changing the Foundation mandate and governance structure. Julia will present a draft to the Board once completed.

9.2 Report from PCIN: Nothing to report. Next meeting scheduled for April 11th.

9.3 Report from SOLS: Nothing to report.

10. **CEO REPORTS:**

10.1 Monitoring report and statistics:

2018-13 Moved by J. Groothuis seconded by S. Mitchell to receive the CEO's Monitoring Reports.

CARRIED

11. **CORRESPONDENCE:** None

12. **OTHER BUSINESS:** None

13. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Next Board meeting will be **Tuesday, April 3, 2018 at 6:30pm at Stratford Public Library**

14. **ADJOURNMENT:**

2018-14 Moved by K. Clarke, seconded by J. Groothuis that the meeting adjourn at 7:30 pm.

CARRIED

Brandi Gillett, Vice Chair

Julia Merritt, Secretary