



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

September 4, 2018

MEMBERS OF THE BOARD PRESENT:

Lorraine Butson, Brandi Gillett, Charlene Gordon, Zac Gribble, Lisa Grogan Jack Groothuis, Marianne Hawley, Danielle Ingram, Scott Mitchell, Jeff Orr

REGRETS: Ken Clarke

MEMBERS OF THE STAFF PRESENT:

Julia Merritt - CEO, Wendy Hicks – Director of Public Service, Krista Robinson – Systems Librarian, Cathy Perreault – Recording Secretary

1. **CALL TO ORDER:** The meeting was called to order at the Stratford Public Library by Chair Jeff Orr at 6:28 pm.
2. **CHAIRPERSON'S REMARKS:**
3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**
4. **APPROVAL OF THE AGENDA:**
2018-28 **Moved by M. Hawley, seconded by C. Gordon to approve the agenda.**
CARRIED
5. **DELEGATIONS:** None
6. **APPROVAL OF THE MINUTES:**
2018-29 **Moved by C. Gordon, seconded by L. Butson that the minutes of May 1, 2018 be approved as amended.**
CARRIED

2018-30 **Moved by J. Groothuis, seconded by D. Ingram that the minutes of June 5, 2018 be approved.**
CARRIED

7. **BUSINESS ARISING FROM THE MINUTES:** No business arising.

8. **BOARD EDUCATION:** None

9. **BUSINESS OF THE BOARD:**

9.1 Report from SPL Foundation: Report to be discussed during in camera session.

9.2 Report from PCIN: Nothing to report.

9.3 Report from SOLS: Next meeting to be held in October.

9.4 Report from Chair/Vice-Chair re: nominations to the Board, 2019-2022: Please continue to forward names of potential board members to Jeff and Brandi. A reminder to those wanting to remain on the Board to send in your application.

9.5 Municipal Election update: Board of Education, Trustee candidates forum

2018-31 Moved by C. Gordon, seconded by S. Mitchell that Stratford Public Library host an all-candidates' forum for the Board of Education Trustee candidates.
CARRIED

Charlene, Zac and Scott to discuss details.

9.6 Report to the Board: 2019-2022 Strategic Plan Draft:

2018-32 Moved by J. Groothuis, seconded by D. Ingram to approve all three versions of the strategic plan to allow staff to move forward on a work plan.
CARRIED

2018-33 Moved by C. Gordon, seconded by L. Butson to amend motion to read: to accept all three versions of the strategic plan to allow staff to move forward on a work plan.
FAILED

Amended motion failed, Motion 2018-32 passed

10. **CEO REPORTS:**

10.1 Monitoring report and statistics:

2018-34 Moved by J. Groothuis seconded by L. Grogan to receive the CEO's Monitoring Reports. **CARRIED**

11. **CORRESPONDENCE:** None.

12. **OTHER BUSINESS:**

2018-35 Moved by D. Ingram, seconded by C. Gordon to move in camera.

CARRIED

12.1 In camera: advice that is subject to solicitor-client privilege

12.2 In camera: bid for service

12.3 In camera: the security of the property of the Board

2018-36 Moved by S. Mitchell, seconded by L. Butson to move out of camera.

CARRIED

2018-37 Moved by C. Gordon, seconded by J. Groothuis to accept reports received in camera.

2018-38 Moved by J. Groothuis, seconded by L. Grogan that the structure of the Foundation Board will remain as being the Board of the Stratford Public Library Board.

CARRIED

13. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Tuesday, October 2, 2018 at 6:30pm in the Stratford Public Library auditorium

14. **ADJOURNMENT:**

2018-39 Moved by C. Gordon seconded by L. Butson that the meeting adjourn at 8:40 pm.

CARRIED

Jeff Orr, Chair

Julia Merritt, Secretary