



## **STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING**

**June 2, 2015**

**6:30pm in the Library Auditorium**

### **MEMBERS OF THE BOARD PRESENT:**

Lorraine Butson, Ken Clarke, Brandi Gillett, Charlene Gordon, Lisa Grogan, Jack Groothuis, Marianne Hawley, Danielle Ingram, Scott Mitchell, Jeff Orr, Bruce Whitaker

### **REGRETS:**

Wendy Hicks – Deputy Director

### **MEMBERS OF THE STAFF PRESENT:**

Julia Merritt - CEO, Krista Robinson – Systems Librarian, Cathy Perreault - Recording Secretary

### **GUESTS:**

Andre Morin – Director of Corporate Services

#### **1. CALL TO ORDER:**

The meeting was called to order at the Stratford Public Library auditorium by Chair Jeff Orr at 6:30pm.

#### **2. CHAIRPERSON'S REMARKS:**

This will be the last meeting before summer break. Will resume in September.

#### **3. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

None.

#### **4. APPROVAL OF THE AGENDA:**

**2015-29** Moved by C. Gordon, seconded by D. Ingram to approve the agenda

**CARRIED**

#### **5. DELEGATIONS:**

No delegations.

#### **6. APPROVAL OF THE MINUTES:**

**2015-30** Moved by B. Whitaker, seconded by S. Mitchell that the minutes of May 5, 2015 be approved. **CARRIED**

#### **7. BUSINESS ARISING FROM THE MINUTES:**

No business arising.

8. **BOARD EDUCATION:**

Trish MacGregor, PLOW & Children's Program Coordinator, gave an overview of the PLOW (Public Library on Wheels) program. She gave a brief history of PLOW from its pilot programs in 2004 and program development throughout the years. She explained the process that is used to determine where programs will be offered and the desired outcomes for this type of programming.

9. **BUSINESS OF THE BOARD:**

9.1 Report from the SPL Foundation: Julia reported that the Foundation once again had a very good return on their investments with the Perth Community Foundation. The group is preparing their web presence as well as print materials in order to do a direct ask campaign. Proposed projects are related to the facility and programs and services rather than a capital building campaign.

9.2 Report from PCIN: No report.

9.3 Report from SOLS: The distributed report was discussed. Lisa confirmed that this is a very important council to have representation at.

10 **CEO REPORTS:**

10.1 CEO Monitoring Report:

**2015-31 Moved by J. Groothuis, seconded by B. Whitaker that the SPL Board approves in principle the partnership between SPL and the Avon Maitland District School Board, for the purpose of issuing a library card to all students. The Board grants authority to the CEO to modify library policy related to this project.**

**CARRIED**

**2015-32 Moved by D. Ingram, seconded by B. Whitaker to move to closed session to discuss a personnel matter about an identifiable individual (7:10pm)**

**CARRIED**

**2015-34 Moved by B. Gillett, seconded by C. Gordon to move to open session (7:50pm)**

**CARRIED**

**2015-35 Moved by L. Butson, seconded by L. Grogan to accept the CEO's Monitoring Reports.**

**CARRIED**

**11 CORRESPONDENCE:**

No correspondence received.

**12 OTHER BUSINESS:**

Julia distributed information on a company named Analytux and described the proposed pilot project of Library Relevancy Index. The board is interested in this concept but feel there are insufficient details at this time.

**13 CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Next Board meeting will be **Tuesday, September 1, 2015 at 6:30pm**

**14 ADJOURNMENT:**

**2015-36 Moved by K. Clarke, seconded by B. Gillett that the meeting adjourn at 8:30 pm.**

**CARRIED**

---

Jeff Orr, Chair

---

Julia Merritt, Secretary