



## **STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING**

**MARCH 7, 2017**

### **MEMBERS OF THE BOARD PRESENT:**

Lorraine Butson, Ken Clarke, Charlene Gordon, Zac Gribble, Lisa Grogan, Marianne Hawley, Danielle Ingram, Scott Mitchell, Jeff Orr

**REGRETS:** Brandi Gillett, Jack Groothuis

### **MEMBERS OF THE STAFF PRESENT:**

Julia Merritt - CEO, Wendy Hicks – Deputy Director, Krista Robinson – Systems Librarian, Cathy Perreault – Recording Secretary

#### **1. CALL TO ORDER:**

The meeting was called to order at the Stratford Public Library auditorium by Board Chair, Jeff Orr at 6:32pm.

#### **2. CHAIRPERSON'S REMARKS:**

None.

#### **3. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

None.

#### **4. APPROVAL OF THE AGENDA:**

**2017-12** Moved by L. Butson, seconded by S. Mitchell to approve the agenda **CARRIED**

#### **5. DELEGATIONS:**

None

#### **6. APPROVAL OF THE MINUTES:**

**2017-13 Moved by C. Gordon, seconded by Z. Gribble that the minutes of February 7, 2017 be approved. CARRIED**

**7. BUSINESS ARISING FROM THE MINUTES:**

No business arising.

**8. BOARD EDUCATION:**

Julia reviewed the highlights of the Federation of Ontario Public Libraries (FOPL) Director's Report. The Public Library Funding Review is one of the priorities for 2017 which may have an impact on our annual grant. Julia has been elected Chair for a two year term.

**9. BUSINESS OF THE BOARD:**

9.1 Report from SPL Foundation: Jeff reported that the Foundation Board will be meeting on April 24<sup>th</sup>. An update on the Fundraising campaign was discussed.

**2017-14 Moved by C. Gordon, seconded by S. Mitchell to move in camera. CARRIED**

**2017-15 Moved by L. Grogan, seconded by D. Ingram to move out of camera. CARRIED**

**2017-16 Moved by Z. Gribble, seconded by L. Grogan that, for this campaign, rather than having naming rights to specific rooms, major sponsors will receive visibly-placed recognition in proportion to the cost of construction. Recognition will be displayed as per sponsorship timelines designated by the Foundation.**

**8 in favor/1 opposed CARRIED**

9.2 Report from PCIN: March 8<sup>th</sup> meeting has been cancelled.

9.3 Report from SOLS: Jack will attend Trustee Council 3 meeting and Lisa will attend Trustee Council 2 meeting.

**10. CEO REPORTS:**

10.1 CEO Monitoring Report:

**2017-17 Moved by K. Clarke, seconded by M. Hawley to receive the CEO's Monitoring Reports. CARRIED**

11. **CORRESPONDENCE:**

12. **OTHER BUSINESS:**

Ken drew the Boards attention to the launch of myPerthHuron which is an online resource designed to track the well-being of the community. Data is provided by Social Research and Planning Council. Launch is taking place at University of Waterloo, Stratford Campus on March 17<sup>th</sup>.

13. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Next Board meeting will be **Tuesday, April 4, 2017 at 6:30pm at Stratford Public Library**

14. **ADJOURNMENT:**

**2017-18 Moved by K. Clarke, seconded by C. Gordon that the meeting adjourn at 7:55 pm.**

**CARRIED**

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Jeff Orr, Chair

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Julia Merritt, Secretary